

**Steve Atkinson** MA(Oxon) MBA FIoD FRSA  
*Chief Executive*

Date: 16 October 2015



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

**To: Members of the Finance, Audit & Performance  
Committee**

Mrs R Camamile (Chairman)  
Mr P Wallace (Vice-Chairman)  
Mr DS Cope  
Mr KWP Lynch

Mr LJP O'Shea  
Miss DM Taylor  
Mr HG Williams

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **FINANCE, AUDIT & PERFORMANCE COMMITTEE** in the De Montfort Suite - Hub on **MONDAY, 26 OCTOBER 2015** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen  
Democratic Services Officer

**A G E N D A**

1. APOLOGIES AND SUBSTITUTIONS

2. MINUTES OF PREVIOUS MEETING (Pages 1 - 4)

To confirm the minutes of the meeting of the Finance Audit & Performance Committee held on 07 September 2015.

3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. DECLARATIONS OF INTEREST

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.**

5. QUESTIONS

To hear any questions in accordance with Council Procedure Rule 10.

6. INTERNAL AUDIT PROGRESS REPORT (Pages 5 - 20)

Report of the internal auditor.

7. EXTERNAL AUDIT ANNUAL AUDIT LETTER 2014/2015 (Pages 21 - 28)

Report of the external auditor.

8. SERVICE REVIEW UPDATE - STREET SCENE SERVICES AND ENVIRONMENTAL HEALTH (Pages 29 - 32)

Report of the Deputy Chief Executive (Corporate Direction).

9. BUDGET STRATEGY 16-17 (Pages 33 - 42)

Report of the Deputy Chief Executive (Corporate Direction).

10. WORK PROGRAMME (Pages 43 - 44)

Work programme attached.

11. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

12. MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED

To consider the passing of a resolution under Section 100A(4) of the Local Government Act 1972 excluding the public from the undermentioned item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 3 and 10 of Schedule 12A of the 1972 Act.

13. FRAUD AND CORRUPTION UPDATE (Pages 45 - 50)

Report of the Deputy Chief Executive (Corporate Direction).

